



September 22, 2014

IOWA BULLETIN NO. IA230-14-4

SUBJECT: EOP- EMPLOYEE LANGUAGE SKILLS RESOURCE LIST

PURPOSE. To provide an updated list of Iowa NRCS employees and partners who have the skills to communicate with non-English speaking customers.

EXPIRATION DATE. September 30, 2015

This is a follow-up to Iowa Bulletin No. IA230-14-1, dated April 18, 2014, that solicited employees and partners who have language skills beyond English. Attached is a list of employees who volunteered their skills and their translation and/or interpretation capabilities. You are encouraged to utilize these resources when a need is identified for verbal explanation of NRCS programs and services and/or simple translation of NRCS publication(s). This list will be a working document as there may be others added in the future. You may access the attachment either on the Iowa NRCS Employee Website ([Employee Language Skills Resource List](#)) or the SharePoint site ([EEO/Civil Rights SharePoint](#).)

Thank you to everyone who submitted their names to assist our non-English speaking customers. This will allow Iowa NRCS to better serve our customers and put conservation on the ground effectively, efficiently, and equitably. Please share this information with our partners located in your office(s).

Contact Christopher E. Knudsen, Human Resources Officer, at (515) 284-4587 or Christopher.knudsen@ia.usda.gov with any questions regarding this document or to be added to the Employee Language Skills Resource List.

/s/ Jay T. Mar
State Conservationist

Attachment

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Non-Federal Partners/Volunteers